



501 Stockton Street ♦ P.O. Box 6885 ♦ Radford, VA. 24142

**CONTRACT RENEWAL LETTER**

**Date:** November 01, 2023

**Contract Number:** RU23010

**Service:** Flooring, Various Types

**Renewal Term:** 02/01/2024 to 01/31/2025 [Renewal No. 1 of 4]

**Issued by:** Radford University  
Kathryn Dicken, Procurement Officer  
Phone: 540-831-5090, Email: kdicken@radford.edu

**Contractor:** W.C. Carpenter, LLC  
5890 Thurston Ave  
Virginia Beach, VA 23455  
Lisa Doyle  
Phone: 757-460-1101 Email: lisa@wccarpenter.com

**Contract Administrator:** Timothy Cundiff  
Phone: 540-831-6554 Email: twcundiff@radford.edu

**Description of Renewal Notice:**

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point. The contract pricing will remain the same.

W.C. CARPENTER, LLC

DocuSigned by:  
  
4CC3DD13E4264AF...  
(Signature)

By: \_\_\_\_\_

Name: Lisa Doyle

Title: mgr

Date Signed: 11/7/2023 | 3:34 PM EST

RADFORD UNIVERSITY

DocuSigned by:  
  
1340A55EA26B407...  
(Signature)

By: \_\_\_\_\_

Name: Kathryn Dicken

Title: Senior Procurement Officer

Date Signed: 11/8/2023 | 12:01 PM EST